

# Northfield Nannies, Inc.

847-486-0021

Dear

Thank you for inquiring about Northfield Nannies, Inc. I've enclosed an application which you need to fill out completely and return as soon as possible. If you need additional space, feel free to attach a second page. It also helps if you write a short paragraph or two, describing yourself, your interests and experience. Please include a photograph for the family.

Make sure you give me at least three references, preferably child-care related, with name, address, phone number and their relationship to you. ( No family members please!! ) The domestic physical may take some time to get signed, but it is a law in the state of Illinois that you must have this form signed in order to live with a family. Have a doctor sign this form and send it to me as soon as you can. Do not hold up the rest of your application though; I can be checking your references in the meantime.

If you have any friends who may be interested, have them contact me, either by letter or phone. I will be happy to send them an application. It's nice to have a friend available to spend your day off together.

I look forward to hearing from you soon.

Sincerely yours,